

## More information

**Organiser:** VSB - Technical University of Ostrava

**Course Leader:**  
**Lukáš Melecký** Department of International Economic Relations,  
**Michaela Melecká** Faculty of Economics, VSB-TUO  
**Staničková**

**Erasmus+ Coordinator:**  
**Lenka Heczková** lenka.heczkova@vsb.cz, +420 597 322 399  
**Barbora Dvořáková** barbora.dvorakova@vsb.cz



## INTERNATIONAL WINTER SCHOOL

# Project and Grant Management

## – from Theory to Practice

### Projects-Grants-Projects

Projects everywhere: but who knows how to run them? Come to Ostrava to know it. Why Ostrava? Ostrava – a city based on projects and a city living by projects  
Project = the backbone of development

**Projects are in, be trendy too!**

**14th- 19th January 2024**

**Business centre VŠB-TUO**

Studentská 6202/17, 708 00 Ostrava-Poruba

# Project and Grant Management – from Theory to Practice

## Annotation

Project and grant management via contemporary methodologies, principles and tools applied in a global international environment.

Innovative techniques, tools, and templates used globally in project management based on PMI, IPMA and PM2 (European Commission) standards and methodologies.

The theoretical and methodological part pays particular attention to the projects' initiation and planning in various thematic areas, including the financial aspects.

The practical part is devoted to practical skills and experience from the project initiation and planning phase and includes case studies and examples of good practice.

## Course aim

Course aim expressed in terms of skills and competencies achieved – students will be able to:

- ≡ be familiar with the basic terminology of project management;
- ≡ understand project management philosophy and core phases and processes;
- ≡ characterise the basic standards of project management;
- ≡ understand the managerial, cultural, and social aspects of project preparation;
- ≡ orientate in the basic principles, methods and techniques of preparation and planning of the project as well as in financial aspects of the project;
- ≡ interpret project structure requirements;
- ≡ explain the contents and steps in project identification and planning;
- ≡ apply project management techniques, documentation templates and tools for project preparation and planning.

## Teaching approach

Project-based learning (PBL) approach = students are actively involved in the learning process through exercises, real case studies and real-life group discussions and teamwork.

## Course outline

Theoretical minimum of project (basic terminology of project management).

Institutionalisation and standardisation of project management.

Grant sources and co-financing of projects from European sources.

Grant and funding opportunities for PhD students and postdocs.

Most commonly used methodologies and tools in project identification and planning.

Identification of a project (initiation, launch, examples of good practice).

Planning a project (planning processes, cultural influences and impact on planning, planning time, resources and financial aspects of a project, good practice examples).

Working with project documentation templates (e.g., project proposal/grant proposal, Statement of Work, Project Logframe, WBS, OBS, RACI matrix, Gantt Chart, etc.).

Soft skills and social issues related to project preparation and planning – working with people, working in teams (project manager, project team, project role, teamwork, team communication, meetings, communicating and working tools, workspace, etc.).

Target group: Bachelors, Masters and PhD students.

Skill level:

≡ Basic or intermediate knowledge of project management.

≡ Practice project experience is not necessary.

≡ No prior subject knowledge is required to participate in this course, but students are expected to have a keen interest in the subject area.

Language: English (Required level of English: B1).

Number of participants: max. 20 students.

Credits: 5 credits.